

High School Diploma

To receive a 12th grade diploma from ACA, parents must submit the following to the coordinator:

- 1) Diploma/Graduation application form, available on our website, **as soon as possible and no later than Jan. 15th**. ACA will offer diplomas in January if all other requirements for graduation are fulfilled. **January graduates, please submit your application by Nov 30th**. For students who enroll after Jan 15th, please contact the High School Director immediately.

Copies of report cards for 9th, 10th & 11th must already be in their file. The first semester grades of the final year and second semester subjects must be sent to the coordinator by Feb. 1st to make sure your student is eligible for graduation.

- 2) Final grades must be received before Aug. 30th. **Without final grades, a transcript will not be made.** Parents should always keep the *original* report cards in their file at home.
- 3) If you are attending a graduation, contact that area coordinator as soon as possible. Information will be sent with the date, time and cost and when payment is due.

Alternate Diplomas

Students not wishing to graduate from ACA may take the CHSPE or GED

CHSPE (California High School Proficiency Exam)

The main reason most students take the CHSPE is that it enables them to be first in line to get the classes they desire at the community college and to take more units than is allowed for a high school student.

- For information go to <http://www.chspe.net/>
- The test is usually given in Nov. and Apr., and when passed, students receive a diploma from the California State Department of Education.
- Students must be 16 or older to take the test by themselves.
- If accompanied by a parent, students may take it at 14.
- This test is equivalent to a high school diploma and is acknowledged by California businesses and colleges.
- The test is usually given at a local high school.
- A passing grade also gives students 50 more elective credits, if needed, on their transcript but does not cover any of the academics for state requirements.
- To receive a diploma from ACA in addition to the CHSPE, students must complete required state academics.

GED (General Education Diploma test): Students who are 18 may take the GED. This test is accepted by most colleges: it is considered a “life skills” test. It is usually given at the local community college.